

**Andrew M. Cuomo**

*Governor*

**Charlene M. Indelicato**

*President/Chief Executive Officer*

**Donald D. Lewis**

*Vice President/General Counsel*



**Roosevelt Island Operating Corporation**

of the State of New York

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<http://rioc.ny.gov>

**Board of Directors**

Darryl C. Towns, *Chairperson*

Fay Fryer Christian

Dr. Katherine Teets Grimm

David Kraut

Robert L. Megna

Howard Polivy

Michael Shinozaki

Margaret Smith

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MINUTES OF THE SEPTEMBER 12, 2013 MEETING OF THE  
ROOSEVELT ISLAND OPERATING CORPORATION  
BOARD OF DIRECTORS

A meeting of the Board of Directors was held at the Manhattan Park Community Center,  
8 River Road, Roosevelt Island on September 12, 2013 at 5:30 p.m.<sup>1</sup>

**Directors Present:**

Darryl C. Towns	RIOC Chair and Commissioner, the New York State Division of Housing and Community Renewal
Michael Kendall	Representing Robert L. Megna, Director, the New York State Division of Budget
Dr. Katherine Teets Grimm	Director
David Kraut	Director
Howard Polivy	Director
Margaret Smith	Director

**Directors Absent:**

Fay Fryer Christian	Director
Michael Shinozaki	Director

**Officers and Staff Attending:**

Charlene M. Indelicato	President/Chief Executive Officer
Donald D. Lewis	Vice President/General Counsel
Marguerite Beirne	Director, Information Technologies
Arthur G. Eliav	Associate General Counsel
Robert Greene	Project Manager
Muneshwar Jagdharry	Comptroller
Claudia McDade	Director, Human Resources
John McManus	Interim Director, Public Safety
Sean Singh	Jr. Grant Writer
Lada V. Stasko	Assistant General Counsel
Santo Verta	Assistant Project Manager

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<sup>1</sup> The RIOC Board Meeting commenced following a public comment period. The public comment period was not part of the meeting.

1 Mr. Towns called the Board meeting to order at 5:55 p.m. The roll was called and a  
2 quorum found to be assembled and present.

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6 **APPROVAL OF MINUTES**

7  
8 The first item of business was the approval of the minutes of the June 27, 2013 meeting  
9 of the RIOC Board of Directors.

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11 The proposed draft of the June 27, 2013 Board meeting minutes had been previously  
12 distributed to all Board members for their consideration. Upon a motion duly made concerning  
13 the minutes of June 27, 2013 meeting, seconded and carried by unanimous vote in favor (Mr.  
14 Towns, Mr. Kendall, Dr. Grimm, Mr. Kraut, Mr. Polivy and Ms. Smith), minutes were  
15 **APPROVED**, and ordered filed.

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19 **NEW BUSINESS ITEM #1**

20  
21 The first item of new business was the presentation of the proposed RIOC Budget for FY  
22 2014-2015.

23  
24 Mr. Polivy noted that the budget was reviewed at the Audit Committee on September 11,  
25 2013. He stated that the budget is based on early estimates for the past six months. According to  
26 Mr. Polivy, greater expenses are anticipated in FY 2014-2015, primarily due to the proposed  
27 addition of eight staff members. Mr. Polivy noted that RIOC is considering providing free Red  
28 Bus service. However, in order to balance the costs, RIOC would need to increase fees for street  
29 parking. Mr. Polivy noted that further discussions and meetings regarding the proposed budget  
30 are expected.

31  
32 Mr. Jagdharry stated that personnel expenses will grow due to proposed staff increases of  
33 four public safety officers and four grounds employees. He noted that 2% Cost of Living  
34 Adjustment (“COLA”) is also included in the proposed Budget for all employees. Mr. Jagdharry  
35 further noted a small increase in net income as compared to past several years. According to  
36 Mr. Jagdharry, last year’s net income was slightly below projected. He briefly discussed income  
37 growth projections for the next 15 years, major capital expenditures planned in next several years  
38 and amounts allocated in the budget.

39  
40 Mr. Kraut noted that the proposed budget is published on the RIOC website and thanked  
41 Mr. Jagdharry for the preparation of the budget.

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43 \* \* \*

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45 **NEW BUSINESS ITEM #2**

46  
47 The second item of new business was the presentation of the FY 2013-2014 QTR1  
48 Procurement Report.

1 Mr. Jagdharry noted that the procurement report for the first quarter of the current fiscal  
2 year is included in the board package and provided a brief summary of the report. He noted that  
3 there were 18 contracts in total, 17 of which are below the \$15,000 threshold. According to Mr.  
4 Jagdharry, RIOC has not entered into contracts with Minority and Women-owned Business  
5 Enterprises (“MWBE”) during the current fiscal year. However, he assured that the annual goal  
6 of 20% MWBE contracts can still be reached by the end of the fiscal year.

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10 **NEW BUSINESS ITEM #3**

11  
12 The third item of new business was the authorization to enter into contract with Devo and  
13 Associates, LLC for the purchase, installation and maintenance of multi-space parking pay  
14 stations.

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16 Mr. Singh discussed the purpose of the proposed contract. He noted that in February  
17 2013, RIOC issued an RFP for purchase, installation and maintenance of multi-space parking  
18 pay stations. He stated that six bids were received in response to the RFP; and Devo and  
19 Associates, LLC was selected. Mr. Singh noted that the contractor previously provided  
20 satisfactory services to the City of New York and to RIOC. Mr. Singh recommended a contract  
21 with Devo and Associates, LLC for Board approval.

22  
23 In response to a question from Mr. Kraut, Mr. Singh explained that parking pay units will  
24 be tested for sunlight sufficiency before being placed at specific locations.

25  
26 Upon a motion duly made, seconded and carried by unanimous vote in favor (Mr. Towns,  
27 Mr. Kendall, Dr. Grimm, Mr. Kraut, Mr. Polivy and Ms. Smith), the following resolution was  
28 ADOPTED:

29  
30 **RESOLUTION**

31  
32 **AUTHORIZATION TO ENTER INTO CONTRACT**  
33 **WITH DEVO AND ASSOCIATES, LLC FOR THE PURCHASE, INSTALLATION AND**  
34 **MAINTENANCE OF MULTI-SPACE PARKING PAY STATIONS**  
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36  
37 **RESOLVED** by the Board of Directors of the Roosevelt Island Operating Corporation of the  
38 State of New York (“RIOC”), as follows:

39  
40 Section 1. that RIOC is hereby authorized to negotiate and enter into Contract with Devo  
41 and Associates, LLC for the purchase, installation and maintenance of multi-  
42 space parking pay stations, upon such terms and conditions substantially similar  
43 to those outlined in the Memorandum from Steven Chironis to the Board of  
44 Directors dated August 5, 2013, attached hereto;

45  
46 Section 2. that the President/Chief Executive Officer or her designee is hereby authorized to  
47 take such actions and execute such instruments as she deems necessary to  
48 effectuate the foregoing; and

1 Section 3. that this resolution shall take effect immediately.

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3 \* \* \*

4  
5 **NEW BUSINESS ITEM #4**

6  
7 The fourth item of new business was the authorization to enter into contracts for  
8 architectural and engineering services.

9  
10 Mr. Singh stated that the Corporation previously entered into similar contracts for  
11 architectural and engineering services. The RFP issued on March 2013 was intended to create a  
12 panel of qualified multi-disciplined architectural/engineering firms or joint ventures to provide  
13 architectural, civil, mechanical and electrical engineering services to the Corporation. Mr. Singh  
14 described scope of services that would be provided and discussed the evaluation criteria. He  
15 noted that out of 11 firms that responded to the RFP, five were selected based on the highest  
16 scoring: (1) Architecture and Engineering Group, P.C.; (2) Gandhi Engineering, Inc.; (3) LiRo  
17 Engineers, Inc.; (4) Wank Adams Slavin Associates, LLP; and (5) Nelson & Pope Engineers &  
18 Surveyors. Mr. Singh further briefly discussed qualifications of each firm proposed for the panel.

19  
20 Responding to inquiries from Ms. Smith and Mr. Kraut, Mr. Singh explained the nature  
21 of how the architectural and engineering panel would be utilized.

22  
23 Upon a motion duly made, seconded and carried by unanimous vote in favor (Mr. Towns,  
24 Mr. Kendall, Dr. Grimm, Mr. Kraut, Mr. Polivy and Ms. Smith), the following resolution was  
25 ADOPTED:

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27 **RESOLUTION**

28  
29 **AUTHORIZATION TO ENTER INTO CONTRACTS**  
30 **FOR ARCHITECTURAL AND ENGINEERING SERVICES**

31  
32  
33 **RESOLVED** by the Board of Directors of the Roosevelt Island Operating Corporation of the  
34 State of New York (“RIOC”), as follows:

35  
36 Section 1. that RIOC is hereby authorized to negotiate and enter into contracts with  
37 Architecture and Engineering Group, P.C.; Gandhi Engineering, Inc.; LiRo  
38 Engineers, Inc.; Wank Adams Slavin Associates, LLP; Nelson & Pope Engineers  
39 & Surveyors to provide architectural and engineering services to the Corporation,  
40 upon such terms and conditions substantially similar to those outlined in the  
41 Memorandum from Steven Chironis to the Board of Directors dated July 31,  
42 2013, attached hereto;

43  
44 Section 2. that the President/Chief Executive Officer or her designee is hereby authorized to  
45 take such actions and execute such instruments as she deems necessary to  
46 effectuate the foregoing; and

47  
48 Section 3. that this resolution shall take effect immediately.

1 **NEW BUSINESS ITEM #5**

2  
3 The fifth item of new business was the authorization to enter into contract with City and  
4 County Paving Corp. for construction of a sidewalk near the Tram station.

5  
6 Mr. Verta discussed the nature of the project. He noted that specifications were prepared  
7 by Nelson and Pope Engineers & Surveyors. Mr. Verta went over the procurement process and  
8 evaluation criteria. He noted that two lowest bidders had omissions in their proposals.  
9 Therefore, the third lowest qualified bidder, City and County Paving Corp., was selected. Mr.  
10 Verta stated that the proposed contractor has a good history of work on Roosevelt Island, and  
11 recommended the contract for Board approval.

12  
13 Upon a motion duly made, seconded and carried by unanimous vote in favor (Mr. Towns,  
14 Mr. Kendall, Dr. Grimm, Mr. Kraut, Mr. Polivy and Ms. Smith), the following resolution was  
15 ADOPTED:

16  
17 **RESOLUTION**

18  
19 **AUTHORIZATION TO ENTER INTO CONTRACT**  
20 **WITH CITY AND COUNTY PAVING CORP.**  
21 **FOR CONSTRUCTION OF A SIDEWALK NEAR THE TRAM STATION**  
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23  
24 **RESOLVED** by the Board of Directors of the Roosevelt Island Operating Corporation of the  
25 State of New York (“RIOC”), as follows:

26  
27 **Section 1.** that RIOC is hereby authorized to negotiate and enter into contract with City and  
28 County Paving Corp. for construction of a sidewalk near the Tram station, upon  
29 such terms and conditions substantially similar to those outlined in the  
30 Memorandum from Santo Verta to the Board of Directors dated August 28, 2013,  
31 attached hereto;

32  
33 **Section 2.** that the President/Chief Executive Officer or her designee is hereby authorized to  
34 take such actions and execute such instruments as she deems necessary to  
35 effectuate the foregoing; and

36  
37 **Section 3.** that this resolution shall take effect immediately.

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41 **NEW BUSINESS ITEM #6**

42  
43 The sixth item of new business was the authorization to enter into contract with City and  
44 County Paving Corp. for replacement of the foot bridges at the Lighthouse Park.

45  
46 Mr. Verta discussed the nature of the project. He noted that damages caused to the foot  
47 bridges at the Lighthouse Park by Superstorm Sandy are eligible for partial reimbursement by the  
48 Federal Emergency Management Agency (“FEMA”). Mr. Verta discussed the procurement

1 process for this contract and explained the contingency. Mr. Verta recommended the contract  
2 with City and County Paving Corp. for Board approval.

3  
4 Upon a motion duly made, seconded and carried by unanimous vote in favor (Mr. Towns,  
5 Mr. Kendall, Dr. Grimm, Mr. Kraut, Mr. Polivy and Ms. Smith), the following resolution was  
6 ADOPTED:

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8 **RESOLUTION**

9  
10 **AUTHORIZATION TO ENTER INTO CONTRACT**  
11 **WITH CITY AND COUNTY PAVING CORP.**  
12 **FOR REPLACEMENT OF THE FOOT BRIDGES AT LIGHTHOUSE PARK**  
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14  
15 **RESOLVED** by the Board of Directors of the Roosevelt Island Operating Corporation of the  
16 State of New York (“RIOC”), as follows:

17  
18 Section 1. that RIOC is hereby authorized to negotiate and enter into contract with City and  
19 County Paving Corp. for replacement of the foot bridges at the Lighthouse Park,  
20 upon such terms and conditions substantially similar to those outlined in the  
21 Memorandum from Santo Verta to the Board of Directors dated August 28, 2013,  
22 attached hereto;

23  
24 Section 2. that the President/Chief Executive Officer or her designee is hereby authorized to  
25 take such actions and execute such instruments as she deems necessary to  
26 effectuate the foregoing; and

27  
28 Section 3. that this resolution shall take effect immediately.

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32 **NEW BUSINESS ITEM #7**

33  
34 The seventh item of new business was the authorization to enter into contract with Nuco  
35 Painting Corp. (“Nuco”) for Tram Station painting and general repairs.

36  
37 Mr. Greene reminded the Board that the Tram Stations improvements project had been  
38 divided into phases. He noted that this contract is for the phase three of the project. Mr. Greene  
39 stated that four bids were received in response to the RFP, and Nuco received the highest  
40 evaluation. Ms. Smith pointed out the disparity in the bids price between Nuco and the other  
41 bidders. Ms. Indelicato noted that RIOC can re-bid the contract if the mistake was made in the  
42 RFP and a misunderstanding was caused by RIOC. Mr. Greene noted time constraints in this  
43 project due to the fact that the painting has to be done before pigeon netting is installed at the  
44 station, to the satisfaction of the Department of Labor (“DOL”).

45  
46 Mr. Greene noted that the proposed contractor is a specialized contractor for painting,  
47 while the other bidders are general contractors. According to Mr. Greene, this would explain the

1 disparity in price. Dr. Grimm noted that she felt comfortable with that explanation and was  
2 ready to vote on the item. Mr. Towns and other Board Members agreed with Dr. Grimm.

3  
4 Upon a motion duly made, seconded and carried by unanimous vote in favor (Mr. Towns,  
5 Mr. Kendall, Dr. Grimm, Mr. Kraut, Mr. Polivy and Ms. Smith), the following resolution was  
6 ADOPTED:

7 **RESOLUTION**

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9 **AUTHORIZATION TO ENTER INTO CONTRACT WITH NUCO PAINTING CORP.**  
10 **FOR TRAM STATION PAINTING AND GENERAL REPAIRS**  
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12  
13 **RESOLVED** by the Board of Directors of the Roosevelt Island Operating Corporation of the  
14 State of New York (“RIOC”), as follows:

15  
16 Section 1. that RIOC is hereby authorized to negotiate and enter into contract with Nuco  
17 Painting Corp. for Tram station painting and general repairs, upon such terms and  
18 conditions substantially similar to those outlined in the Memorandum from Robert  
19 Greene to the Board of Directors dated August 29, 2013, attached hereto;

20  
21 Section 2. that the President/Chief Executive Officer or her designee is hereby authorized to  
22 take such actions and execute such instruments as she deems necessary to  
23 effectuate the foregoing; and

24  
25 Section 3. that this resolution shall take effect immediately.

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29 **NEW BUSINESS ITEM #8**

30  
31 The eighth item of new business was the ratification of amendment of contract with  
32 Leitner-Poma of America O&M, Inc. (“LPOA”) for operation and maintenance of Roosevelt  
33 Island Aerial Tramway.

34  
35 Ms. Indelicato noted that RIOC requested LPOA, the Tram operator, to price out the cost  
36 for an additional Tram station attendant during rush hours, per request of Island residents with  
37 strollers. As a temporary solution, LPOA suggested additional daily shifts by the current LPOA  
38 employees. Even though it is a costly option, RIOC would have to accept it for the benefit of the  
39 community. Ms. Indelicato recommended the contract ratification for Board approval.

40  
41 Ms. Smith noted that this solution is somewhat expensive. She stated that she would vote  
42 to ratify this arrangement with a proviso that it would not last longer than one year and would be  
43 terminated by RIOC once a better solution is found. Mr. Lewis noted that the approval would be  
44 subject to Ms. Smith’s proviso.

45  
46 Upon a motion duly made, seconded and carried by unanimous vote in favor (Mr. Towns,  
47 Mr. Kendall, Dr. Grimm, Mr. Kraut, Mr. Polivy and Ms. Smith), the following resolution was  
48 ADOPTED:

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**RESOLUTION**

RATIFICATION OF AMENDMENT OF CONTRACT  
WITH LEITNER-POMA OF AMERICA O&M, INC. FOR OPERATION AND  
MAINTENANCE OF ROOSEVELT ISLAND AERIAL TRAMWAY

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**RESOLVED** by the Board of Directors of the Roosevelt Island Operating Corporation of the State of New York (“RIOC”), as follows:

Section 1. that the amendment of contract entered into with Leitner-Poma of America O&M, Inc. for operation and maintenance of Roosevelt Island Aerial Tramway, upon such terms and conditions substantially similar to those outlined in the Memorandum from Steven Chironis to the Board of Directors dated August 26, 2013, attached hereto, is hereby ratified;

Section 2. that the President/Chief Executive Officer or her designee is hereby authorized to take such actions and execute such instruments as she deems necessary to effectuate the foregoing; and

Section 3. that this resolution shall take effect immediately.

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**NEW BUSINESS ITEM #9**

The ninth item of new business was removed from the agenda.

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**NEW BUSINESS ITEM #10**

The tenth item of new business was the authorization to enter into contract with Apple Restoration & Waterproofing, Inc. for Good Shepherd Community Center (“GSCC”) entry door and narthex restoration.

Mr. Greene explained the scope of work and noted that, due to GSCC’s status, the most important criterion was familiarity with landmark-related work. He stated that five bids were received in response to the RFP. According to Mr. Greene, Shawn Construction, Inc., the lowest bidder, withdrew after it understood the full scope of the project, and Apple Restoration & Waterproofing, Inc., the second lowest bidder, was selected to perform the work. Mr. Greene recommended the proposed contract ratification with Apple Restoration & Waterproofing, Inc. for Board approval.

Upon a motion duly made, seconded and carried by unanimous vote in favor (Mr. Towns, Mr. Kendall, Dr. Grimm, Mr. Kraut, Mr. Polivy and Ms. Smith), the following resolution was ADOPTED:

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**RESOLUTION**

AUTHORIZATION TO ENTER INTO CONTRACT WITH APPLE RESTORATION &  
WATERPROOFING, INC. FOR GOOD SHEPHERD COMMUNITY CENTER  
ENTRY DOOR AND NARTHEX RESTORATION

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**RESOLVED** by the Board of Directors of the Roosevelt Island Operating Corporation of the State of New York (“RIOC”), as follows:

**Section 1.** that RIOC is hereby authorized to negotiate and enter into contract with Apple Restoration & Waterproofing, Inc. for Good Shepherd Community Center entry door and narthex restoration, upon such terms and conditions substantially similar to those outlined in the Memorandum from Robert Greene to the Board of Directors dated August 29, 2013, attached hereto;

**Section 2.** that the President/Chief Executive Officer or her designee is hereby authorized to take such actions and execute such instruments as she deems necessary to effectuate the foregoing; and

**Section 3.** that this resolution shall take effect immediately.

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**NEW BUSINESS ITEM #11**

The eleventh item of new business was the ratification of contract with Nelson & Pope Engineers & Surveyors for the Cultural Center renovation project construction documents.

Ms. Indelicato explained the nature of the contract. Nelson & Pope was selected based on the evaluation score and RIOC’s prior positive experience with the contractor. Ms. Indelicato recommended the contract ratification for Board approval.

Upon a motion duly made, seconded and carried by unanimous vote in favor (Mr. Towns, Mr. Kendall, Dr. Grimm, Mr. Kraut, Mr. Polivy and Ms. Smith), the following resolution was ADOPTED:

**RESOLUTION**

RATIFICATION OF CONTRACT WITH NELSON & POPE ENGINEERS & SURVEYORS  
FOR THE CULTURAL CENTER RENOVATION PROJECT  
CONSTRUCTION DOCUMENTS

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**RESOLVED** by the Board of Directors of the Roosevelt Island Operating Corporation of the State of New York (“RIOC”), as follows:

**Section 1.** that the contract entered into with Nelson & Pope Engineers & Surveyors for the Cultural Center Renovation Project construction documents, upon such terms and conditions substantially similar to those outlined in the Memorandum from

1 Charlene Indelicato to the Board of Directors dated August 26, 2013, attached  
2 hereto, is hereby ratified;

3  
4 Section 2. that the President/Chief Executive Officer or her designee is hereby authorized to  
5 take such actions and execute such instruments as she deems necessary to  
6 effectuate the foregoing; and

7  
8 Section 3. that this resolution shall take effect immediately.  
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11 **NEW BUSINESS ITEM #12**

12  
13 The twelfth item of new business was removed from the agenda.

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15 \* \* \*

16 **NEW BUSINESS ITEM #13**

17  
18 The thirteenth item of new business was the authorization to enter into contract with  
19 Teamsters Local 210.

20  
21 Ms. McDade provided the highlights of the proposed contract with Teamsters Local 210.  
22 She noted that the contract covers bus drivers, mechanics and maintenance personnel.  
23 According to Ms. McDade, RIOC followed state pattern established by New York State in  
24 agreements with its major unions regarding proposed salary increases. She recommended the  
25 contract for Board approval.

26  
27 Upon a motion duly made, seconded and carried by unanimous vote in favor (Mr. Towns,  
28 Mr. Kendall, Dr. Grimm, Mr. Kraut, Mr. Polivy and Ms. Smith), the following resolution was  
29 ADOPTED:

30 **RESOLUTION**

31  
32 **AUTHORIZATION TO ENTER INTO CONTRACT WITH TEAMSTERS LOCAL 210**  
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34  
35 **RESOLVED** by the Board of Directors of the Roosevelt Island Operating Corporation of  
36 the State of New York (“RIOC”), as follows:

37  
38 Section 1. that RIOC is hereby authorized to enter into a collective bargaining  
39 agreement with the International Brotherhood of Teamsters, Local 210,  
40 upon the terms and conditions substantially similar to those outlined in the  
41 Memorandum from Claudia McDade to the RIOC Board of Directors  
42 dated August 23, 2013, attached hereto;

43  
44 Section 2. that the President/Chief Executive Officer or her designee shall take such  
45 actions and/or execute such instruments as necessary to effectuate the  
46 foregoing;

47  
48 Section 3. that this resolution shall take effect immediately.

1 **NEW BUSINESS ITEM #14**

2  
3 The fourteenth item of new business was the authorization to enter into contract with  
4 D'Onofrio General Contractors Corp. for Westside pier restoration.

5  
6 Mr. Greene noted that the Westside pier had sustained damage from Superstorm Sandy.  
7 According to the structural assessment survey, no structural integrity was lost; however, the  
8 decking and the stairs would still need repair. Mr. Greene noted that four firms responded to the  
9 RFP, and D'Onofrio General Contractors Corp. was selected to perform the project. He noted  
10 that the proposed contract price includes a 10% contingency fee. Mr. Greene recommended the  
11 contract for Board approval

12  
13 Mr. Kraut stated that the contract was discussed and approved by the Operations  
14 Advisory Committee. In response to Ms. Smith's question, Mr. Greene noted that FEMA is  
15 expected to reimburse a portion of the work.

16  
17 Upon a motion duly made, seconded and carried by unanimous vote in favor (Mr. Towns,  
18 Mr. Kendall, Dr. Grimm, Mr. Kraut, Mr. Polivy and Ms. Smith), the following resolution was  
19 ADOPTED:

20 **RESOLUTION**

21  
22 **AUTHORIZATION TO ENTER INTO CONTRACT WITH D'ONOFRIO GENERAL**  
23 **CONTRACTORS CORP. FOR WESTSIDE PIER RESTORATION**

24  
25  
26 **RESOLVED** by the Board of Directors of the Roosevelt Island Operating Corporation of the  
27 State of New York ("RIOC"), as follows:

28  
29 Section 1. that RIOC is hereby authorized to negotiate and enter into contract with  
30 D'Onofrio General Contractors Corp. for Westside pier restoration, upon such  
31 terms and conditions substantially similar to those outlined in the Memorandum  
32 from Robert Greene to the Board of Directors dated August 27, 2013, attached  
33 hereto;

34  
35 Section 2. that the President/Chief Executive Officer or her designee is hereby authorized to  
36 take such actions and execute such instruments as she deems necessary to  
37 effectuate the foregoing; and

38  
39 Section 3. that this resolution shall take effect immediately.

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43 **PRESIDENT'S REPORT**

44  
45 Ms. Indelicato stated that RIOC staff has worked as a team. She thanked the staff and the  
46 Board of Directors for their support.

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48 \* \* \*

1 **COMMITTEE REPORTS**

2  
3 **AUDIT COMMITTEE**

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5 Mr. Polivy stated that the Audit Committee met twice: (1) on August 28, 2013; and (2)  
6 September 11, 2013. On August 28, 2013, the Committee discussed discretionary spending  
7 guidelines and held an executive session to discuss personnel matters. Mr. Polivy noted that no  
8 votes were taken during the executive session. On September 11, 2013, the Committee  
9 discussed the proposed RIOC 2014-2015 Budget. The Committee also held an executive session  
10 to discuss personnel matters. Mr. Polivy noted that no votes were taken during the executive  
11 session.

12  
13 **GOVERNANCE COMMITTEE**

14  
15 Ms. Smith stated that the Governance Committee did not meet.

16  
17 **OPERATIONS ADVISORY COMMITTEE**

18  
19 Mr. Kraut stated that the Operations Advisory Committee met on August 26, 2013, but  
20 the Chair of the Committee, Mr. Shinozaki, is not present to provide the report. Ms. Smith noted  
21 that the Committee discussed items approved at this Board meeting.

22  
23 **REAL ESTATE DEVELOPMENT ADVISORY COMMITTEE**

24  
25 Mr. Polivy stated that the Real Estate Development Advisory Committee met on August  
26 21, 2013. The Committee discussed the presentation by the Trellis proprietor and received and  
27 update on 548 Main Street Cultural Center repairs and management plan. The Committee also  
28 discussed the development of a park and community space general utilization plan, and reviewed  
29 the request to move the Southtown dog run.

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32  
33 **PUBLIC SAFETY REPORT**

34  
35 Mr. Towns noted that the Public Safety Report was included in the Board package. Mr.  
36 Towns complimented Mr. McManus for making a positive difference on the Island.

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38 \* \* \*

39  
40 Upon a motion duly made, seconded and carried by unanimous vote in favor (Mr. Towns,  
41 Mr. Kendall, Dr. Grimm, Mr. Kraut, Mr. Polivy and Ms. Smith), the meeting was adjourned at  
42 7:20 p.m.

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Donald D. Lewis, Secretary