



Agenda Item V, 1. December 8, 2016

**PROPOSED RESOLUTION**

**APPOINTMENT OF JACQUELINE P. FLUG TO THE POSITION OF SECRETARY AND VICE  
PRESIDENT FOR LEGAL AFFAIRS OF THE CORPORATION**

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**WHEREAS**, the Roosevelt Island Operating Corporation (the “Corporation”) is a public benefit corporation empowered by Title 16, Chapter 26 of the New York Unconsolidated Laws to carry out the operation, maintenance, and development of Roosevelt Island; and

**WHEREAS**, Jacqueline P. Flug is the candidate for the position of General Counsel and Director of Legal Affairs for the Corporation and is qualified to serve as a Secretary and Vice President of the Corporation; and

**WHEREAS**, the President/Chief Executive Officer proposes the appointment of Jacqueline P. Flug to the position of Secretary, and Vice President for Legal Affairs of the Corporation; and

**WHEREAS**, Article IV, Section 1, of the Corporation’s By-Laws provides that the Board of Directors shall determine the officers of the Corporation, including the Vice President, the Secretary, and such other officers as may be determined by the Board; and

**WHEREAS**, the Board of Directors has reviewed and found satisfactory the qualifications and experience of Jacqueline P. Flug;

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF DIRECTORS  
OF THE CORPORATION, AS FOLLOWS:**

- Section 1. that Jacqueline P. Flug is elected Secretary and Vice President for Legal Affairs of the Corporation at an annual salary of not more than \$144,180 for the Fiscal Year ending March 31, 2017 and thereafter not more than that which is approved by the Board of Directors;
- Section 2. that the President/Chief Executive Officer is authorized to take such actions and/or execute such instruments as she deems necessary to effectuate the foregoing;
- Section 3. that this resolution shall take effect immediately.

**EXPERIENCE**

**New York State Liquor Authority**

October 2012 to Present

*General Counsel*

- Supervise twelve attorneys throughout the state prosecuting licensees for violations of the ABC Law.
- Supervise attorneys representing the Authority in Supreme Court and the appellate courts throughout the state as well as collaborating with the Attorney General's Office on additional litigation.
- Direct the Office of Enforcement regarding investigations of licensees.
- Advise the Chairman and Commissioners on all disciplinary and licensing matters.
- Advise Chairman and Governor's Office regarding legislation concerning the manufacturing, distribution and sale of alcohol in New York State.
- Represent the Authority before the Division of Human Rights and Equal Employment Opportunity Commission.
- Collaborate with industry members to institute trade friendly business practices and advisories.
- Research and draft declaratory rulings for the Authority with an expertise on internet sales of alcoholic beverages.
- Help institute internal controls and oversee ethics compliance.
- Liaise with the Office of the Inspector General.

**Office of the Mayor**

June 2008 to September 2012

*Administrator Assigned Counsel Plan- Appellate Division First Dept.*

- Appointed by Presiding Judge Jonathan Lippman, Appellate Division First Department
- Oversaw approximately 750 attorneys who provide legal representation to indigent criminal defendants.
- Coordinated efforts between the Criminal Justice Coordinator's Office, Appellate Division, Central Screening Committee, Administrative Judges and the Department of Finance.
- Oversaw the review process for experts and other ancillary service providers appointed by the court.
- Created and administer continuing legal education programs.

**Office of the District Attorney, Bronx County**

August 2001 to May 2008

*Assistant District Attorney*

- Assigned to the Felony Trial Division and Vehicular Crimes Unit.
- Prosecuted misdemeanor and felony cases including homicides, assault, robberies, DWI, gun charges and burglaries.
- Conducted numerous grand jury investigations and presentations.
- Drafted suppression motions and other motions *in limine*.
- Lead attorney in suppression hearings, jury trials and bench trials.
- Supervised junior Assistant District Attorneys conducting suppression hearings, grand jury presentations and felony jury trials.
- Attended DNA training at the National Advocacy Center, Columbia S.C.

**PROFESSIONAL ACTIVITIES**

- Women's Bar Association of the State of New York  
*President-Elect*  
*Corresponding Secretary*

June 2015 to Present

June 2009 to June 2010

*Corresponding Secretary* June 2014 to 2015  
*Recording Secretary* May 2011 to 2012  
*Vice President* June 2012 to 2014

- Judges and Lawyers Breast Cancer Alert  
*Dinner Committee and Board Member* January 2009 to Present
- Bronx Women's Bar Association  
*President* June 2007 to June 2008
- Judicial Hearing Officer Selection Advisory Committee  
Appellate Division, Second Department September 2011 to Present
- Central Screening Committee  
Appellate Division, First Department January 2012 to Present
- New York County Lawyers Association  
*Law Related Education Committee Member* April 2005 to 2010
- Thurgood Marshall Junior High School Mock Trial Program  
*Coach* January 2002 to June 2008
- City Bar Association  
*Criminal Courts Committee Member* September 2012 to 2013

#### **EDUCATION**

**New York Law School** J.D. 2001 Cum Laude

Honors: Executive Topics Editor *New York Law School Journal of Human Rights*  
Recipient of the New York Law School 1999 Summer Public Interest Fellow  
Recipient of the Arthur Abbey Fellowship 2000

**State University of New York, Geneseo** B.A. American Studies 1998

Minor: Women's History  
Honors: Dean's List

#### **ADMISSIONS**

New York State 2002

United States Supreme Court 2006